

Greetings 2025 Phantom Lakes Regional teams---

The FRC Regional Competition season is under way! Just 2 weeks until the Phantom Lakes Regional!

We have some important information to share with you.

Please read carefully and cascade to your other team members as necessary. This message is being sent to all Main/Alternate contacts in RIMS. If you would like to add others to the list, just let us know! To be removed from this distribution, see the instructions at the end of this message.

Topics:

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See you all soon!

Barry Black

[\(262\) 853-7640](tel:(262)853-7640)

Co-Chair, FRC Phantom Lakes Regional Planning Committee

Event Volunteers Needed

The regional planning committee is still looking for event volunteers. The Phantom Lakes Regional is only possible due to the volunteering support from our community and teams attending the event. Over 100 volunteers are needed to make the event happen each year.

Volunteer roles range in commitment/experience needed. Majority of the roles we need to fill do not require any previous experience. You can include your availability in the registration process so we can find the right fit at our event.

Please reach out to supporters of your team! If every team attending our event was able to allocate time for 1 person to volunteer part time at the event, we would fill our spots in no time! Specifically, we are still in need of a few more **Judges** and **Official Scorers** for the event.

Sign up to volunteer today: <https://www.firstinspires.org/ways-to-help/volunteer/how-to-register>

Public Agenda

The public agenda can be accessed at the following website location: <https://www.firstinspireswi.org/events/frc/phantom-lakes-regional-2025>

As this event is following a non-traditional regional schedule (a 2.5 day regional), please review and pay careful attention to doors opening & closing times.

Also attached is a more detailed Team Agenda (*Team Agenda 11MAR2025.pdf*). Check it out! And, of course, it's subject to change. Check with Pit Admin for any updates

FRC Mentor Call

Please join the FRC Mentor call prior to the Phantom Lakes Regional, scheduled for **Tuesday, March 25, 2025 at 7:00PM CST**. We will be going on over some general reminders as well as Event Specific updates to help you prepare for the Wisconsin Regional. Here is the webinar link you can use to join:

[Join event](#)

Thursday Load-In / Pit Setup

Please see the Load-In/Load-out procedures for this year, included in the attachment "*Phantom_Lakes_Load-in_Out_Process_11MAR2025.pdf*" and read carefully! For this 2.5 day event, load-in will take place on Thursday from 3PM to 8PM. We **WILL allow more than 5 students** into the venue since pits also open at 3PM. All the rules are in the attached document. Greatly appreciate your patience. And don't forget your safety glasses!

Pit Map & Tables

You can find the floor plan and pit map in the attached documents, "Phantom_Lakes_FloorPlan.pdf" and "Phantom_Lakes_Pit_Map.pdf". Please understand that we are providing the pit map early as a courtesy, but reserve the right to make changes if it becomes necessary.

As was communicated last week, we have seen that many teams have not required a table and asked to remove it in prior regionals. Therefore,

for this year, we are asking teams to opt-in for a table. Please fill out the survey below to inform us if you will need a table for our Wisconsin events (you can select more than 1). Please have this filled out by **Thursday, March 13th**

https://docs.google.com/forms/d/e/1FAIpQLScV2_e37covRkOrwKSW0Ty8fe6xRCZZSleF8gNYb_eWBDjulQ/viewform?usp=preview

Concessions

- There will be a concession stand open by the West Gym, where the competition field is located. Details on food options coming soon. This concession stand can perform cash or cashless payment. Please note that at this time, we only can provide this on Friday, March 28th. We are actively working to resolve this so food is available on-site on Thursday and Saturday, but informing you that an alternate off-site option may be required.
- Outside food or beverage is permitted at Mukwonago High School (ie. Teams can bring in outside meals from local merchants; please no on-site catering setups).

Now Recruiting for Wisconsin *FIRST* Team Choir (Saturday, March 29th)

We are very excited to host a *FIRST* Team Choir to perform the National Anthem during Opening Ceremonies on Saturday! To achieve this though, we need your help!

All student team members with vocal talent are invited to join the Wisconsin *FIRST* Team Choir. Please have interested students email Emma Schuff (eschuff@firstinspires.org) with their name, team number, and vocal range, or sign up at Pit Admin on Friday morning.

Accessibility

We strive to host an inclusive, accessible event that enable all individuals, including individuals with disabilities, to engage fully. To request an accommodation or for inquiries about accessibility, please contact Barry Black at bblack@firstinspires.org. There are 2 stools available for teams to use for their human player. Please review the game manual blue boxes in section 5.6.2 for information on the stools available to teams and 5.6.1 for information on the ramps available to use as well.

Parking

Please see the attached parking map for the Phantom Lakes Regional. All teams should park in the “Team Parking” area; trailers or buses that will be staying all day can park in the “Trailer & Bus Parking lot”. All parking is free of charge.

Live Webcast

The Phantom Lakes Regional is proud to host a live webcast, available for your friends and family that can't watch the action live and in person. Visit <https://www.twitch.tv/firstinspires> and look for the Phantom Lakes Regional.

Student Ambassador Sign-Up and Meeting

Each team should nominate one Ambassador to represent their team throughout their community, at the Regional, and serve as an Ambassador for FIRST Wisconsin. Coaches, please send the name & contact info of one nominated team Ambassador (or have them email

directly) to Phantom Lakes Regional Ambassador Coordinator Emma Schuff at eschuff@firstinspires.org BEFORE you arrive at the Regional. The Ambassador does not need to be a senior on the team, however, any FIRST Ambassador needs to sign up as a volunteer prior to coming to the Regional through the FIRST Volunteer registration system. Ambassadors will receive instructions on how to complete this task prior to coming to the Regional from the Ambassador Coordinator, so please connect your Ambassador with Emma Schuff as soon as possible. There will be an Ambassador meeting at 9:30am on Friday, March 28th in Room#133.

FIRST Apparel for Sale

This year, we welcome Northwestern Designs to provide on-site merchandise apparel. These graphics are customized for the Phantom Lakes Regional and won't be available anywhere else. Check them out in the west gym lobby on Friday and Saturday during the event.

Reminders from FIRST HQ

Don't forget your safety glasses! As most of you know, everyone is required to wear safety glasses at all times in the Pit area. *FIRST®* has a very limited supply of safety glasses on hand to lend, so we appreciate your efforts to supply enough safety glasses for your entire team!

Please review the [Safety Manual](#)! It is important that teams obey all safety items, including wearing closed toe shoes, wearing gloves when necessary, and practicing safe lifting techniques.

Do not save seats. It is not fair to other teams or public guests, and it is against the [rules](#).

Respect boundaries in the Pit area! Please be respectful of fellow teams by being aware of how much space your team is using in the Pit

area. Each team is usually allocated a 10'x10'x10' Pit space. Please be conscious of how much space your team is using in order to allow adequate workspace for your neighboring teams, and to ensure overall safety for everyone. We appreciate your *Gracious Professionalism*®!

Don't forget to visit us at:

Website: <https://www.firstinspireswi.org/events/frc/phantom-lakes-regional-2025>

Instagram: <https://www.instagram.com/firstinspireswi/>

Facebook Page: <https://www.facebook.com/101776535252481>

If you wish to be removed from this distribution list, please contact Barry at barry.black@gehealthcare.com. Note that all main and alternate contacts identified in TIMS for teams attending the regional are included by default and cannot be excluded from these communications.

If you have any questions not addressed in these notes, please reach out and let me know – happy to help!

Thanks,

Barry